

Sutton Education Foundation Trust Grant Application Cover Sheet

Name of Applicant(s) _____

School _____ Position _____

Project Title _____

Total Budget Requested _____

Applicant(s) Signature _____

Building Principal's Signature _____

Applications will be reviewed on a competitive basis and a limited number of grants will be funded during the current grant cycle. The REVIEW COMMITTEE of Sutton Education Foundation Trust will evaluate proposals solely on the basis of merit. For maximum objectivity, please do not use the names of the individual within your proposal.

APPLICATION

1. Summary – Briefly define the project. Why it is innovative and which students will benefit from the project? (This summary will be used for publicity if your grant is awarded.)
2. Statement of Need – Describe why the project will be beneficial and why outside funding is needed.
3. Goals and Objectives – Delineate what the program will accomplish and how it will be accomplished.
4. Methods – Discuss the approach that will be utilized and how the project will be implemented.

5. Learning Standards – Delineate which learning standards from the Massachusetts Curriculum Frameworks will be addressed and enhanced as a result of this project.

6. Budget

| Category | Item | Supplier | Estimated Cost |
|-----------------|------|----------|----------------|
| | | | |
| Materials | | | |
| Equipment | | | |
| Tuition/Fees | | | |
| Transportation | | | |
| Shipping | | | |
| Other (specify) | | | |